



# Harriers Banbury Academy

an Aspirations Academy

Alex Pearson – Executive Principal

Harriers View, Bloxham Road,  
Banbury, OX16 9JW  
Telephone: 01295 263067  
Email: [office@harriers-aspirations.org](mailto:office@harriers-aspirations.org)  
Web: [harriers-aspirations.org](http://harriers-aspirations.org)

3<sup>rd</sup> June 2020

Dear Parents/Carers

We have made numerous modifications in school to enable the wider reopening and return of pupils in Nursery, Reception, Year 1 and Year 6. Additionally, we are closely monitoring any potential or confirmed Coronavirus cases in our setting, following the Government's guidance online at:

<https://www.gov.uk/government/publications/guidance-to-educational-settings-about-covid-19/guidance-to-educational-settings-about-covid-19> . Our procedures are below.

### Procedure if an individual on site shows symptoms of Covid-19:

1. If anyone becomes unwell with a new, continuous cough or high temperature in an education setting, they must be sent home and advised to follow government 'staying at home' guidance.
2. If a child is awaiting collection, they should be moved, if possible, to a room where they can be isolated behind a closed door, depending on the age of the child and with appropriate adult supervision if required. Ideally, a window should be opened for ventilation. If it is not possible to isolate them, move them to an area which is at least 2 metres away from other people.
3. If they need to go to the bathroom while waiting to be collected, they should use a separate bathroom if possible. The bathroom should be cleaned and disinfected using standard cleaning products before being used by anyone else.
4. PPE should be worn by staff caring for the child while they await collection if a distance of 2 metres cannot be maintained (such as for a very young child or a child with complex needs).
5. In an emergency, call 999 if they are seriously ill or injured or their life is at risk. Do not visit the GP, pharmacy, urgent care centre or a hospital.
6. If a member of staff has helped someone who was taken unwell with a new, continuous cough or a high temperature, they do not need to go home unless they develop symptoms themselves. They should wash their hands thoroughly for 20 seconds after any contact with someone who is unwell. Cleaning with normal household disinfectant after someone with symptoms has left will reduce the risk of passing the infection on to other people.

### Cases of coronavirus in a setting:

1. **Parents must notify the school office if your child has symptoms.** We will liaise with our Trust and Public Health England.
2. When a child, young person or staff member develops symptoms compatible with coronavirus, they should be sent home and advised to self-isolate for **7 days**. Their fellow household members should self-isolate for **14 days**. All staff and pupils who are attending an education or childcare setting will have access to a test if they display symptoms of coronavirus, and are encouraged to get tested in this scenario. Testing can be arranged online: <https://www.nhs.uk/conditions/coronavirus-covid-19/testing-for-coronavirus>
3. Public Health England advise that while a test is being conducted, settings should consider alerting the people with whom they had close contact within the last 48 hours, to let them know they have symptoms of COVID-19. If a child in school displays symptoms and is awaiting testing, we will advise their pod, so that parents can monitor for symptoms (see list below).



**ASPIRATIONS**

Aspirations – Company Registration Number: 07867577  
Managing Director: Steve Kenning



4. Where the child, young person or staff member tests *negative*, they can return to their setting and the fellow household members can end their self-isolation. School will need a copy of the negative test result.
5. Where the child, young person or staff member tests *positive*, the rest of their class or group within their childcare or education setting should be sent home and advised to self-isolate for 14 days. The other household members of that wider class or group do not need to self-isolate unless the child, young person or staff member they live with in that group subsequently develops symptoms.
6. As part of the national test and trace programme, if other cases are detected within the cohort or in the wider setting, Public Health England's local health protection teams will conduct a rapid investigation and will advise schools and other settings on the most appropriate action to take. In some cases, a larger number of other children or young people may be asked to self-isolate at home for 14 days as a precautionary measure – perhaps the whole class, year group or site. Where settings are observing guidance on infection prevention and control, which will reduce risk of transmission, closure of the whole setting will not generally be necessary.

Please advise the school office if your child or you develop symptoms so we can act accordingly.

Thank you all for your ongoing support and understanding. Please contact the office if you have any questions.

Yours faithfully,



Alex Pearson  
Executive Principal

## COVID SIGNS & SYMPTOMS

### COMMON SYMPTOMS

- **a high temperature of 37.8 C+** – this means they feel hot to touch on their chest or back (best if you can use a thermometer).
- **a new, continuous cough** – this means coughing a lot for more than an hour, or 3 or more coughing episodes in 24 hours (if you usually have a cough, it may be worse than usual).
- **Loss of smell and taste.**

Note:        Not everyone with a fever has Covid-19  
                  Not everyone with breathlessness has Covid-19

### Other symptoms to be aware of which are unusual from your child's normal health

- Muscle aches
- Extreme fatigue
- Chills/shaking with chills
- Red eyes (not related to hay fever)
- Headaches
- Diarrhoea