



Harriers Banbury Academy

an Aspirations Academy

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27 August 2020

Dear Parents/Carers,

We hope that all of our parents, pupils and staff have had a good summer.

As explained in our letter 15th July (see our website), the government has made attendance mandatory from September. We look forward to welcoming all pupils, in line with government guidance which can be found here: <https://www.gov.uk/government/publications/actions-for-schools-during-the-coronavirus-outbreak/guidance-for-full-opening-schools>

You may also find it helpful to visit gov.uk/backtoschool for information and practical guidance to help plan for the children's return to school. This includes latest updates to the [guidance for parents and carers on what they need to know about early years providers, schools and colleges in the autumn term](#).

We are really looking forward to having all of our pupils and staff back. Pupils in Years 1 to 6 will return on Thursday 4th September. Nursery and Reception parents/carers should refer to the guidance that they have been sent separately.

We are acutely aware that your child has lived through unprecedented times and, as well as offering our usual broad curriculum, we will focus on wellbeing to ensure pupils feel happy and confident in school. We aim to give our pupils as normal a school experience as possible, whilst adhering to all government guidelines. We thank you for your ongoing support to help us ensure our pupils can continue their learning safely.

Our plans for return reflect latest available government guidance and are supported by risk assessments, maps and policies that have been approved by governors on the 26th August 2020. We constantly review our plans and will give as much prior warning as possible if procedures need to change in future.

Please see our letter of 15th July for full details regarding:

- Attendance expectations
- School environment
- The school day and timings
- Cleaning
- Uniform and equipment
- Lunches, snacks and drinks
- Curriculum

We also wanted to highlight just a few things before our return next week.

The school day

- To maintain social distancing at the start and end of the school day there will be staggered start and collection times (set out below) with specific entrance and exit points. These must be strictly adhered to at all times.

- You must arrive at your child’s scheduled time. Early or late arrivals will have to wait with their parent or carer until a member of staff is available to take them to class; this may be after the final year group has entered.
- Please be prompt when collecting your child. We cannot safely ‘hold’ children for late collection. A fee may be charged for childcare if you are late picking your child up.
- The school day will finish early on a Friday to allow for classroom deep cleaning and teacher PPA, with staggered finish times (see below).
- All children in Years 1-6 will finish by 2:00pm on Friday 4th September. A free homework club will be provided from Friday 11th September for those families that require childcare until 3:00pm. You will be given the opportunity to sign up for this from 7th September, for the term.
- A modified wraparound care provision with limited spaces will be available from Monday 21st September. We will operate an advance booking system that will be open in September. More detail will follow next week.

Year Group	Gate	Start time	End time Monday-Thursday	End Time Friday (homework club)
Nursery	Office gate*	all day - 8:30am am - 8:30am pm - 12:00pm	all day - 3:05pm am - 11:30am pm - 3:05pm	all day - 3:05pm am - 11:30am pm - 3:05pm
Reception	Office gate	8:55am	3:00pm	1:45pm (3:00pm)
Year 1	Field gate**	9:00am	3:00pm	1:45pm (3:00pm)
Year 2	Field gate	8:55am	3:05pm	1:50pm (3:05pm)
Year 3	Field gate	8:50am	3:15pm	2:00pm (3:15pm)
Year 4	Field gate	8:45am	3:10pm	1:55pm (3:10pm)
Year 5	Office gate	8:45am	3:10pm	1:55pm (3:10pm)
Year 6	Office gate	8:50am	3:15pm	2:00pm (3:15pm)

*office gate is the pedestrian gate straight off the entrance on Harriers View near the Bloxham Road railings

**field gate is the pedestrian gate near the field and bike shed off Harriers View

Parking and transportation

- Vehicular access will not be allowed on Harriers View between 8:30am and 9:10am or 2:55pm to 3:20pm (1:40pm to 2:20pm on a Friday) unless you are a resident of Harriers View or it is pre-arranged with the school for medical reasons. A member of staff will be on duty on Harriers View and access will be allowed only if pre-arranged with the school.
- If you have more than one pupil attending, you must still only bring them at their appointed times.
- The use of public transport is discouraged. Families using public transport should refer to the [safer travel guidance for passengers](#).

Lunches

- Please ensure your child has a packed lunch Thursday 3rd and Friday 4th September. Packed Lunches will be available on these two days for any child eligible for free school meals (including Y1&2 universal free meals).
- Dinners will be available from Monday 7th September (and must be prebooked via ParentPay in the usual way).
- Your child must bring in their own named water bottle.
- Children will eat school dinners in the canteen on a rota system, with the cleaning of surfaces in between. Packed lunches will be eaten in classrooms.
- You may provide snacks and fruit as there will be no tuck shop or free fruit initially; we hope these are initiated as soon as possible.

Uniform and equipment

- Pupils will be expected to wear full school uniform. Uniforms no longer need to be washed on a daily basis, nor do they need to be cleaned at high temperatures.
- We want children to be able to choose their hairstyle but all pupils must have natural colours, simple and plain hair bands or bobbles and no uneven/patterned shaving. All hair past the shoulder (girl's or boy's) must be tied up with a simple hair band or bobble. If a child does not have one, then one will be provided.
- Pupils may bring essential items into school such as a water bottle, lunchbox, coat, hat, books. A bag is allowed.
- Pencil cases are not allowed; we will provide all the equipment the children need.
- Pupils must bring their PE kit into school. They can also bring a book bag and change books.
- We will be making full use of our outdoor space at break time and as part of the curriculum. Pupils must therefore have a pair of trainers and a coat in school at all times. Pupils are also encouraged to leave a pair of wellies and clothing in school for forest school.
- There is no need for pupils to wear masks in school.

Home School Agreement and Behaviour

In addition to this letter, we have provided a home-school agreement which includes our behaviour expectations. This is the same agreement we shared when we conducted the wider re-opening in June and at the end of term in July. We can only operate safely if pupils adhere to our expectations. Pupils who ignore guidelines may be asked to stay at home and complete home learning on health and safety grounds. This will be reviewed after a set number of days by the Principal.

Please note that we do not want to risk cross-contamination by taking in signed paper copies, so by sending your child into school in September you are agreeing to this new agreement.

Thank you for taking the time to read this information carefully.

We look forward to welcoming you all next week.

Yours faithfully,



Alex Pearson
Executive Principal